



ACTIONS OF THE 2016 HOUSE OF DELEGATES – September 18, 19, & 20, 2016

(Amendments are indicated by strikethrough for deletions; **bold/underline** for additions)

RESOLUTION A-1

RESOLVED, that Chapter V, Section K, of the *Code of Professional Conduct* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, bold underline = addition)

~~K. —~~ **Reproduction of AAOMS Slogan "Saving Faces | Changing Lives:"** The slogan "Saving Faces | Changing Lives[®]" is an official service mark of the American Association of Oral and Maxillofacial Surgeons and all rights to the slogan belong to the Association. AAOMS fellows, members and official component societies may use this slogan but only in conjunction with the AAOMS Seal as shown below and only in accordance with provisions governing use of the Seal and slogan set forth in Chapter V, Sections J and K. Any use or reproduction of the slogan by anyone not a member of the Association, or by any fellow, member or official component society in a manner that does not conform to that shown herein, is specifically prohibited.



Saving Faces | Changing Lives[®]
Fellow/Member of the American Association
of Oral and Maxillofacial Surgeons



Saving Faces | Changing Lives[®]
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K. — **Reproduction of AAOMS Slogan: From time to time the Association's Board of Trustees may designate an official slogan of the American Association of Oral and Maxillofacial Surgeons. The AAOMS slogan is the property of the Association, shall be registered with the U.S. Trademark Office, and all rights to the AAOMS slogan shall belong to the Association. The slogan, when used with the Association's seal and appropriate identifying phrase, is an official collective mark that may be used by AAOMS fellows, members and official component societies. Any use or reproduction thereof by anyone not a fellow or member of the Association, or by any fellow, member or official component society in a manner that does not conform to that described herein, is specifically prohibited.**



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Slogan®
Official Component Society of the
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HOUSE ACTION – 16-A-1: ADOPTED BY WAY OF CONSENT AGENDA
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RESOLUTION 15-B-1

RESOLVED, that Chapter I. Membership, Section 20. Qualifications, Rights and Privileges, H. Inactive Fellow and Inactive Member (lines 201-222) of the *Bylaws* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, underline = addition):

Inactive Fellow and Inactive Member: An inactive fellow or member is one who derives no income from the active practice of oral and maxillofacial surgery. Active practice is the performance of any activities requiring licensure or permit in dentistry or medicine in the state or oral and maxillofacial surgery specialty licensure, where applicable. An inactive fellow or inactive member shall not have the privileges of a member, except that he may retain his membership certificate and will be listed in the AAOMS Directory. Years in inactive status will not accrue towards life or retired fellowship/membership. Life and retired fellows and members that relocate and do not provide the association with updated contact information may be moved to inactive status at the discretion of the Committee on Membership.

A fellow or member may remain inactive for up to five years. After such time, inactive fellows and inactive members will be evaluated by the Committee on Membership and may be removed from membership should a return to active oral and maxillofacial surgery practice not be foreseen. Former life and retired fellows and members that are moved to inactive status may be removed from membership if the association is unable to locate them over a three-year period.

An inactive fellow or inactive member shall pay no dues or assessments, and may receive the *Journal of Oral and Maxillofacial Surgery* only by personal paid subscription and may attend the annual meeting, dental implant conference and other conferences at the non-OMS member registration fee. An inactive fellow or member may pay a voluntary maintenance fee to be established annually by the Board of Trustees in order to receive all Association mailings.

An inactive fellow or inactive member may be considered for reinstatement to active status upon filing a written request; and upon payment of the current year's dues and assessments. If such request is made within one year of approval for inactive status, there will be no fee to apply for active status. Former life and retired fellows and members that have been moved to inactive status and subsequently provide updated contact information to the association will be reinstated to their previous membership status.

HOUSE ACTION – 15-B-1: ADOPTED BY WAY OF CONSENT AGENDA
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Resolution 15-B-7 (Amend) (RC) (Amend) (BT) (Amend) (RC) (Amend)

RESOLVED, that Chapter I. Membership. Section 20, Qualifications, Rights and Privileges: C. Life Fellow and Life Member (lines 118-135) of the *Bylaws* be amended to read with all conflicting bylaws and policies amended accordingly (Bold Underline = Addition, strikethrough = deletion):

A fellow or member shall automatically be transferred to life fellowship or life membership upon completion of 30 dues paying years and reaching the age of 65, or upon completion of 35 dues paying years. Years as a resident, candidate, or retired fellow or retired member do not accrue toward life fellowship or life membership. Only in extenuating circumstances may exceptions be made and then only upon recommendation **by the Committee on Membership and approval** of the Board of Trustees.

~~Applicants~~ **Candidates** for life status must remit full dues and assessments through the year in which they are eligible for such status. Dues and assessments for this year may be waived or partial dues and assessments may be assessed following consideration of the Committee on Membership and approval of the Board of Trustees.

Upon election by the House of Delegates to life fellowship or life membership, a life fellow or life member shall enjoy all privileges of the fellowship or membership category held prior to the election to life status, except that fellows or members in this category shall ~~not~~ pay **50% of** membership dues, **annual meeting registrations** and assessments, shall ~~not~~ be required to hold membership in their component oral and maxillofacial surgery society and shall receive the *Journal of Oral and Maxillofacial Surgery* only by personal paid subscription **at a rate of 50% the member price.**

Life fellows and members who accept a teaching position and receive a salary from that academic program without deriving income from faculty practice or private practice shall not be required to pay membership dues and assessments.

~~**Fellows and members transferred to life fellowship or membership prior to 2017 shall not pay membership dues and assessments, shall not be required to hold membership in their component oral and maxillofacial surgery society and shall receive the Journal of Oral and Maxillofacial Surgery only by personal paid subscription.**~~

All life fellows and members who retire from active practice will become retired fellows and members with all the privileges and requirements afforded to them as defined in section E. Retired Fellow and Retired Member bylaws. shall not be required to pay membership dues and assessments and may receive the Journal of Oral and Maxillofacial Surgery by personal paid subscription.

HOUSE ACTION – 15-B-7 (Amend) (RC) (Amend) (BT) (Amend) (RC) (Amend): ADOPTED
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RESOLUTION B-1 (RC) (Amend-District III)

RESOLVED, that Chapter IX. Committees and Sections, Section 10. Name, Composition, Terms of Appointments and Duties, K. Committee on Practice Management and Professional Allied Staff (CPMPAS) (lines 1320-1337) of the *Bylaws* be amended as follows with all conflicting bylaws and policies amended accordingly (strikethrough=deletion, bold underline = addition):

K. Committee on Practice Management ~~Professional Allied Staff (CPMPAS)~~ **and Professional Staff Development**

Composition: The committee shall be composed of up to 10 voting members of whom one shall be the immediate past chair and two non-voting members. Committee members shall be appointed on a district basis with three members appointed on a district rotational basis who may serve up to two (2) consecutive three-year terms to be staggered so that no more than two members' terms are completed annually. The Chair is to be appointed annually from the voting members and may serve no more than two (2) consecutive one-year terms with the stipulation that he shall have completed at least three years on the committee. The immediate past chair shall be limited to serve one (1) one-year term, and, if necessary, may be reappointed to a one-year term as consultant.

The two non-voting members shall be members of the AAOMS Allied Staff Category. They shall be appointed by the Chair with concurrence of the Committee on Practice Management **and Professional Staff Development** ~~and Professional Allied Staff~~ and reported to the Board of Trustees. Their terms shall be for three years with eligibility for reappointment to a second consecutive three-year term. These two positions shall not be subject to geographical representation.

HOUSE ACTION – 16- B-1 (RC) (Amend-District III): ADOPTED

RESOLUTION B-2

RESOLVED, that Chapter IX • Committees and Sections, Section 10. Name, Composition, Term of Appointments and Duties, Subsection I. Committee on Hospital and Interprofessional Affairs of the AAOMS *Bylaws* be amended as follows (Bold/Underline=Addition):

I. Committee on Hospital and Interprofessional Affairs (CHIA)

Composition: The committee shall be composed of six (6) members, one from each district, who may serve up to two (2) consecutive three-year (3 year) terms, with up to three (3) consultants to provide insight into special interest groups.

Duties: The committee shall review and analyze matters pertaining to the interaction of oral and maxillofacial surgeons with hospitals, ambulatory care facilities, and other institutions and organizations, including issues related to credentialing, privileges, accreditation and other professional activities.

HOUSE ACTION – 16-B-2: ADOPTED BY WAY OF CONSENT AGENDA

RESOLUTION B-3

RESOLVED, that CHAPTER IX • COMMITTEES AND SECTIONS, Section 10. Name, Composition, Term of Appointments and Duties, Subsection C. Committee on Anesthesia of the AAOMS *Bylaws* be amended as follows (Bold/Underline=Addition; ~~Strikethrough~~=deletion):

Committee on Anesthesia (CAN)

Composition: The committee shall be composed of 6 members, one from each district, and a Chair, all of whom shall be fellows/members of the Association. Committee members are eligible to complete up to two (2) consecutive three-year terms. The Chair may serve for a total of up to eight (8) years on the committee.

Chair: The Chair shall be appointed annually by the AAOMS Board of Trustees. The chair must have served a minimum of three years on the committee within the last five years. The chair is limited to serving three (3) one-year terms.

Duties: The committee shall review issues relative to anesthesia, including the anesthesia updates, programs, **simulation** and **SimWars**, and recommend action by the Association on matters pertaining to pain and anxiety control.

HOUSE ACTION – 16-B-3: ADOPTED BY WAY OF CONSENT AGENDA

RESOLUTION B-4 (RC)

RESOLVED, that CHAPTER IX • COMMITTEES AND SECTIONS, Section 10. Name, Composition, Term of Appointments and Duties, of the AAOMS *Bylaws* be amended by addition of N. Resident Organization of the American Association of Oral and Maxillofacial Surgeons (ROAAOMS).

N. Resident Organization of the American Association of Oral and Maxillofacial Surgeons (ROAAOMS)

Composition: The committee shall be composed of 12 members, all of whom shall be resident members of the Association at the time of appointment. They are:

- President
- Vice President
- Immediate Past President
- Three (3) Committee Liaisons
- Six (6) District Representatives

President: The position of President will be filled by the Vice-President selected the previous year and will assume responsibility as President **upon adjournment of the annual meeting.** The term will be one year and upon completion of this term the President will assume the role of Immediate Past-President. In the event that the President position becomes vacant, the Vice President shall assume the duties of the President.

Vice President: The AAOMS Board of Trustees will appoint the Vice President following a review of up to three (3) candidate applications and supporting documentation provided by the ROAAOMS Executive Committee. This officer serves a one-year term commencing with the adjournment of the AAOMS Annual Meeting immediately after appointment and ending with the adjournment of the subsequent AAOMS Annual Meeting, at which time the Vice President will assume the responsibilities of President of the ROAAOMS. The Vice President must have a minimum of eighteen (18) months of oral and maxillofacial surgery training remaining and holds and/or has held an appointment as an executive committee member of ROAAOMS. In the event that the Vice President position becomes vacant, the President shall appoint the duties of Vice President to a District Representative upon approval by the Board of Trustees. A non-categorical oral and maxillofacial surgery resident may not apply for Vice President.

Immediate Past President: The position of Immediate Past President will be filled by the previous President upon the installation of the new President. **The Immediate Past President will retain voting rights as long as he or she is an AAOMS member in good standing.**

Committee Liaison Representatives: The position of Committee Liaison Representative will be appointed by the presiding ROAAOMS officers (Vice President, President, Immediate Past

President). They will be appointed the first week of August to serve a one (1) year term. The term will commence at the adjournment of the AAOMS Annual Meeting immediately after appointment and end with the adjournment of the subsequent AAOMS Annual Meeting. The committee liaisons will represent ROAAOMS on various AAOMS standing committees. The Committee Liaison Representatives must have served as a member of the ROAAOMS Executive Committee prior to appointment. If an applicant was not chosen for the position of Committee Liaison, they are still eligible to be appointed/considered for the position of the District Representative. A non-categorical oral surgery resident may not apply for the position of Committee Liaison.

District Representatives: District Representatives are appointed by the presiding Executive Committee members of ROAAOMS and will serve a one-year term beginning at the adjournment of the AAOMS annual meeting following appointment. District Representatives have the option of running for another term. District Representatives must have at least eighteen (18) months of oral and maxillofacial surgery training remaining.

Program Liaisons: One (1) Program Liaison will be appointed per accredited oral and maxillofacial surgery program. Should more than one resident from an individual program seek the position of Program Liaison, the District Representative will provide an application on behalf of the Executive Committee of ROAAOMS to make a selection. The application will require submission of a Curriculum Vitae, letter of intent by the applicant stating his/her interest in ROAAOMS and the standards by which they wish to serve as Program Liaison, and letter of recommendation from an attending in the respective program's Department of Oral & Maxillofacial Surgery; the letter should include the applicant's participation in clinical and professional activity. If the applicant wishes to submit additional letters from a person not listed previously, i.e. research faculty, mentor, they may do so as a supplement. The members of ROAAOMS under the guidance of AAOMS faculty will review the application of individuals interested in serving as Program Liaison and a decision will be made two (2) weeks after submission of application.

Duties:

OMS Resident Outreach

- Continue network of residents (1-2 liaison(s) per program) to enhance resident communication
- Disseminate Resident E-News to residents as appropriate
- Convene resident programs and events at the AAOMS Annual Meeting including the ROAAOMS educational program, the ROAAOMS business meeting and the joint ROAAOMS program with OMSNIC and ABOMS
- Increase ROAAOMS involvement in the political arena by attendance at Day on the Hill and OMSPAC participation
- Increase involvement of residents in AAOMS by continuing to liaison with AAOMS committees, increase involvement with the Faculty Section, dissemination of welcome packets and membership mailings, and convening and participating in resident meetings

Dental Student Outreach/Recruitment

- Continue attendance at American Student Dental Association (ASDA) national and regional meetings
- Continue dental school visits and luncheon presentations to expose dental students to OMS

- Continue recruitment of dental students by disseminating informational packages and working with ASDA for promotional items

HOUSE ACTION – 16-B-4 (RC): ADOPTED BY WAY OF CONSENT AGENDA

RESOLUTION B-5

RESOLVED, that CHAPTER IX • COMMITTEES AND SECTIONS, Section 10. Name, Composition, Term of Appointments and Duties, of the *AAOMS Bylaws* be amended by rescinding L. Committee on Predoctoral Education and Training and N. Committee on Residency Education and Training. The rescinded bylaws state as follows:

L. Committee on Predoctoral Education and Training (CPET)

Composition: The committee shall be composed of 6 members and a Chair, all of whom shall be fellows/members of the Association. Committee members are eligible to complete up to two (2) consecutive three-year terms. The Chair may serve for a total of up to eight (8) years on the committee.

Chair: The Chair shall be appointed annually from members of the CPET by the AAOMS Board of Trustees. The chair is limited to serving three (3) one-year terms. When a Chair is designated, the position on the committee must be filled to complete the unexpired term. The person selected to replace the Chair shall be eligible to serve one full three-year term at the completion of the unexpired term.

Duties: The committee shall review and submit recommendations on:

1. the establishment of criteria and standards for the content of predoctoral education;
2. the development of educational resources for the predoctoral student and the Association's agency on predoctoral education and training policy matters to the Board of Trustees and House of Delegates; and on the acceptable education and training in oral and maxillofacial surgery for predoctoral students in CODA accredited schools of dentistry;
3. the development of an annual report to be provided to the AAOMS Board of Trustees;
4. the nomination of the annual recipient of the Daniel M. Laskin Predoctoral Educator of the Year Award.

N. Committee on Residency Education and Training (CRET)

Composition: The committee shall be composed of 11 members and a Chair, all of whom shall be fellows or life fellows of the Association. Committee members are eligible to complete up to two (2) consecutive terms. The Chair may serve for a total of up to eight (8) years on the committee. They are:

- 4 members appointed by the AAOMS Board of Trustees
- 3 members selected by the Oral and Maxillofacial Surgery Faculty Section
- 2 members who are the AAOMS representatives to the ADA Residency Review Committee
- 1 member who is the OMS Commissioner to the Commission on Dental Accreditation
- 1 member who is the ABOMS representative to the ADA Residency Review Committee
- 1 Chair appointed by the AAOMS Board of Trustees

AAOMS Board Appointed Members: Four (4) members, appointed by the AAOMS Board of Trustees, shall serve three-year terms, with appointments staggered so that no more than two (2) members' terms are completed in any given year. The four (4) members shall be limited to serving a tenure of up to two consecutive three-year terms. Any appointee serving an uncompleted term may be reappointed to only one additional three-year term. These members may not be current members of the AAOMS Board of Trustees.

Section Members: Three (3) members shall be the three (3) senior members of the Faculty Section Executive Committee who are elected by the Oral and Maxillofacial Surgery Faculty Section. These members may not be current members of the AAOMS Board of Trustees.

AAOMS Member to ADA Residency Review Committee on OMS: Two (2) members shall serve by virtue of serving on the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation in accordance with the ADA commission's governing rules. These members are ineligible to concurrently serve as Chair of the committee.

ABOMS Member: One (1) member shall serve by virtue of his serving on the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation in accordance with the ADA commission's governing rules. This member is ineligible to serve as Chair of the committee.

OMS Commissioner: One (1) member shall serve by virtue of serving as the Chair of the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation. This member is ineligible to concurrently serve as Chair of the committee. This AAOMS appointed member will be eligible to serve as Chair of the committee at the completion of serving as the OMS Commissioner.

Chair: The Chair shall be appointed annually by the AAOMS Board of Trustees from the AAOMS appointed members to the committee or Residency Review Committee or the three members elected by the Oral and Maxillofacial Surgery Faculty Section with the stipulation that the individual designated has completed a minimum of three years on the committee within the last five years. The chair is limited to serving three (3) one-year terms.

And be it further

RESOLVED, that CHAPTER IX • COMMITTEES AND SECTIONS, Section 10. Name, Composition, Term of Appointments and Duties, of the *AAOMS Bylaws* be amended by addition of L. Committee on Education and Training as shown below

L. Committee on Education and Training (CET)

Composition: The committee shall be composed of 15 members, all of whom shall be fellows or life fellows of the Association. Committee members are eligible to complete up to two (2) consecutive three-year terms. The Chair may serve for a total of up to eight (8) years on the committee. They are:

- 4 members appointed by the AAOMS Board of Trustees
- 3 members selected by the Oral and Maxillofacial Surgery Faculty Section
- 3 members who are predoctoral full-time faculty

- 2 members who are the AAOMS representatives to the ADA Residency Review Committee
- 1 member who is the OMS Commissioner to the Commission on Dental Accreditation
- 1 member who is the ABOMS representative to the ADA Residency Review Committee
- 1-Chair appointed by the AAOMS Board of Trustees

AAOMS Board Appointed Members: Four (4) members, appointed by the AAOMS Board of Trustees, shall serve three-year terms, with appointments staggered so that no more than two (2) members' terms are completed in any given year. The four (4) members shall be limited to serving a tenure of up to two consecutive three-year terms. Any appointee serving an uncompleted term may be reappointed to only one additional three-year term. These members may not be current members of the AAOMS Board of Trustees.

Section Members: Three (3) members shall be the three (3) senior members of the Faculty Section Executive Committee who are elected by the Oral and Maxillofacial Surgery Faculty Section. These members may not be current members of the AAOMS Board of Trustees.

Predoctoral Members: Three (3) members shall be full-time predoctoral faculty within a CODA accredited dental school appointed by the AAOMS Board of Trustees. These members may not be current members of the AAOMS Board of Trustees.

AAOMS Member to ADA Residency Review Committee on OMS: Two (2) members shall serve by virtue of serving on the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation in accordance with the ADA commission's governing rules. These members are ineligible to concurrently serve as Chair of the committee.

ABOMS Member: One (1) member shall serve by virtue of his serving on the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation in accordance with the ADA commission's governing rules. This member is ineligible to serve as Chair of the committee.

OMS Commissioner: One (1) member shall serve by virtue of serving as the Chair of the Residency Review Committee on Oral and Maxillofacial Surgery to the ADA Commission on Dental Accreditation. This member is ineligible to concurrently serve as Chair of the committee. This AAOMS appointed member will be eligible to serve as Chair of the committee at the completion of serving as the OMS Commissioner.

Chair: The Chair shall be appointed annually by the AAOMS Board of Trustees from the AAOMS appointed members to the committee or Residency Review Committee or the three members elected by the Oral and Maxillofacial Surgery Faculty Section with the stipulation that the individual designated has completed a minimum of three years on the committee within the last five years. The chair is limited to serving three (3) one-year terms.

HOUSE ACTION – 16-B-5: ADOPTED BY WAY OF CONSENT AGENDA
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RESOLUTION B-6

RESOLVED, that the amended or added policies as approved by the board during the period September 2015 – September 2016 as reflected in Appendix of the 2016 Annual Reports, be approved.

HOUSE ACTION – 16-B-6: ADOPTED BY WAY OF CONSENT AGENDA
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RESOLUTION B-7

RESOLVED, that the House of Delegates contribute up to \$120,000 from its Reserve Fund to support the Faculty Educator Development Awards in 2018.

HOUSE ACTION – 16-B-7: ADOPTED BY WAY OF CONSENT AGENDA

RESOLUTION B-8 (Amend – District IV)

RESOLVED, that, effective in 2017, dues paying members, fellows and candidates be assessed \$350 per year, with proportionate reductions for members in discounted dues categories **and an exemption given to current, active-duty military members**, for each of the three (3) years (2017, 2018, and 2019) for use in supporting the AAOMS Informational Campaign.

HOUSE ACTION – 16-B-8 (Amend – District IV): ADOPTED

RESOLUTION B-9a

RESOLVED, that a 2017 operational budget with revenues of \$20,211,342 and expenses of \$19,507,461 as presented on pages AR-87 through AR-101 of the 2016 Annual Reports, be approved.

HOUSE ACTION – 16-B-9a: ADOPTED

Resolution B-10 (District III)

RESOLVED, that the Board of Trustees close the AAOMS House of Delegates Reserve Fund and direct the aggregation of the funds from the balance of the closed account with the AAOMS Growth Layer of Operating Reserves.

And be it further

RESOLVED, that all existing liabilities of the AAOMS House of Delegates Reserve Account be assumed by the AAOMS Operating Budget.

And be it further

RESOLVED, that the Section XI. Budget and Finance of the AAOMS Policy be amended as follows (strikethrough = deletion, bold underline = addition)

Section XI, 2. Accounting Funds: The net assets of the Association consists of ~~two~~ **one** funds, an Operating Fund and a ~~House of Delegates Reserve Fund~~:

2 b. ~~The House of Delegates Reserve Fund~~

~~(1) House of Delegates Reserve Fund Investment Objectives: The purpose of the House of Delegates Reserve Fund is to provide a permanent financial reserve for the support of~~

special AAOMS programs as approved by the House of Delegates. The House of Delegates Reserve has two goals: to provide an appropriate level of current income for the support of the Association's special programs, and to achieve long-term capital appreciation. The House of Delegates Reserve Fund should protect principle purchasing power by achieving a total return in excess of inflation (Consumer Price Index) over a three to five year time horizon. (HD 74, May 75; May 78; Jan05)

Annual Transfer to House of Delegates Reserve Fund: The Board shall endeavor to transfer monies from the Operating Fund to the House of Delegates Reserve Fund annually (Oct. 70, Jan 05)

3-b. Reserve Fund – any earnings of the investments of the House of Delegates Reserve Fund shall be reinvested in the Reserve Fund (Sept. 10)

HOUSE ACTION – 16-B-10: ADOPTED BY WAY OF CONSENT AGENDA

Resolution B-11

RESOLVED, that Chapter V, Section F, of the *Manual of the House of Delegates* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, bold underline = addition)

- F. *Nomination and Election Procedures:*** Only properly certified delegates are permitted to participate in the elections of the House of Delegates, excludes the two resident delegates. All elections are held under the supervision of the Committee on Credentials.

The method of voting in the House of Delegates is usually determined by the Speaker of the House, except where provided in the *Bylaws*. He may call for a voice vote, show of hands, standing vote, roll call, **electronic vote** or ballot vote.

The method of voting may also be determined by a majority vote of the House of Delegates.

If the result of a vote is uncertain or if a division is called for, the Speaker will first ask all voting affirmatively to stand. The count will be made by the tellers and reported to the Speaker. It is essential that voters remain standing until the Speaker has indicated that the count is completed. The same procedure is then used for recording the negative vote.

Voting Booths: ~~In reference to ballot votes, members of the House, who are eligible to vote, will be requested to present the appropriate voting card to obtain a ballot. Booths are available for privacy of voting. Voting members of the House are escorted to the booths. Following completion of voting, their completed ballots are placed in the ballot box for retrieval, counting and tabulation by the tellers.~~ **A limited number of voting booths will be available for use by delegates.**

- 1. *Nomination for Trustees:*** A caucus shall be called by the trustee whose term is about to expire or by his designee. The notice of the time and place of such caucus shall be reported to the Secretary of the House of Delegates.

At the caucus, the delegates shall nominate one (1) or two (2) candidates for the office of trustee, whose name(s) shall be presented to the House of Delegates in accordance with the following rules:

- a.** A person receiving the unanimous vote of the delegates present and eligible to vote at the caucus shall be the only nominee presented by the district.

- b.** In the event of two (2) or more candidates for nomination, the name of a candidate who receives a majority vote in the caucus shall be presented to the House of Delegates. In addition, the name of a minority nominee may be presented to the House for consideration if he receives at least one-third (1/3) of the votes of the district delegates present and voting at the caucus. Should two (2) nominees be presented from a district under these conditions, identification of the majority and minority nominees shall be announced to the House of Delegates.

Should a tie vote occur, efforts should be made by additional ballots to attain a majority and minority candidate. In the event of a deadlock vote between two candidates, a re-balloting should occur. If a deadlock (tie) vote still exists, both candidates may be brought to the floor of the House of Delegates.

- c.** A nominating speech for each nominee of up to four (4) minutes may be delivered in the House of Delegates by a fellow or life fellow in good standing. Seconding speeches are not permitted. Two (2) members of the House of Delegates will be permitted to indicate their second from the floor.

2. Election of Trustees

- a.** If there is only one (1) nominee from a trustee district, the nominee may be elected by majority ballot, **electronic vote** or voice vote of the delegates present and eligible to vote.
- b.** If there are two (2) nominees from a trustee district, the election shall be by ballot **or electronic vote**. A majority vote of the delegates present and eligible to vote shall be required for election.

Tellers shall count the ballots, **if required**, and any delegate shall be entitled to witness this procedure.

3. Officer Election Campaign Activities:

a. Between Annual Meetings:

- (1) Nominations for the office of President-Elect, Vice President, Treasurer and Speaker of the House of Delegates shall be presented at the first session of the House of Delegates. Nominations must be made in writing and signed by 10 fellows or life fellows in good standing.
- (2) Candidates for office may announce their candidacy to seek office at any time through public announcement in AAOMS media.
- (3) Election campaign activity may take place at the dental implant conference.
- (4) Candidates may establish 800 telephone numbers for campaign use.
- (5) Candidates are permitted to address a regional, state or caucus meeting. Each candidate shall have a minimum of 15 minutes to address the group. All candidates shall be treated equally.
- (6) Candidate statements and prepared interviews may be submitted for publication in an issue of the *AAOMS Today*.

- (7) AAOMS officers (members of the board's Executive Committee) and administrative staff shall not participate in any way in campaigning for candidates. AAOMS officers who are running for office may participate only in their own candidacy. Trustees may participate in campaigning.

b. During the Annual Meeting:

- (1) A caucus/open forum for candidates shall be held following the ~~first~~ **second** session of the House of Delegates, the caucus/open forum consisting of the delegates and alternates from the six (6) trustee districts. Delegates and alternates are required to attend. Fellows and members are invited and encouraged to attend. The President shall be the moderator of the caucus/open forum.
- (2) AAOMS officers (members of the board's Executive Committee) and administrative staff shall not participate in any way in campaigning for candidates. AAOMS officers who are running for office may participate only in their own candidacy. Trustees may participate in campaigning.
- (3) Political campaign receptions or parties for candidates are permitted during the annual meeting.
- (4) Distributed or displayed campaign items shall not be permitted in the House of Delegates.

4. Officer Nomination and Election Procedures:

- a. Nomination Procedures:** Nominations for the Office of President-Elect, Vice President, Treasurer and Speaker of the House of Delegates shall be presented at the first session of the House of Delegates. Nominations must be made in writing and signed by 10 fellows and life fellows in good standing.

A nominating speech for officer candidates of up to four (4) minutes may be delivered at the first session by a fellow or life fellow in good standing. Seconding speeches are not permitted except that two (2) members of the House of Delegates will be permitted to indicate their second from the floor.

- b. Election Procedures:** The offices of President-Elect, Vice President, Treasurer and Speaker of the House of Delegates shall be elected by eligible members of the House of Delegates.

- (1) If there is one (1) nominee for each office, the nominee may be elected by majority ballot, **electronic** vote or voice vote of the delegates present and eligible to vote at the third session of the House.
- (2) If there are two (2) or more nominees for an office, the election shall be by ballot **or electronic vote** prior to, and/or during, the third session of the House. ~~Pre-printed ballots shall be used when voting in the voting booths inside the House of Delegates.~~ A majority vote of the delegates present and eligible to vote shall be required for election. Voting procedures shall be supervised by the Committee on Credentials. The tellers shall ~~tabulate the votes and shall~~ provide a report with the vote totals to the Secretary and Speaker of the House of Delegates who shall announce the election results during the third House

session. This report must be reviewed and signed by all members of the Committee of Tellers. (HD-09)

- (3) If there are three (3) or more nominees for an office, and if none of the nominees receives a majority vote, the candidate receiving the least number of votes shall be dropped from the list of candidates, and the delegates shall vote again. This procedure shall be repeated until a majority vote is obtained.

And be it further,

RESOLVED, that Chapter III, Section A.4, of the *Manual of the House of Delegates* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, bold underline = addition)

- 4. Committee of Tellers:** This committee assists the Speaker when requested, distributes ballots, tabulates votes, **and assists with the voting process**. The tellers are obligated to complete a report reflecting the results of the vote which shall be signed by each member of the committee prior to transmittal to the Secretary and Speaker of the House of Delegates. The committee is composed of three delegates, appointed by the President, and serves throughout the annual meeting. (HD-09)

And be it further,

RESOLVED, that Chapter V, House of Delegates, Section 110, of the *Bylaws* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, bold underline = addition)

D. Committee of Tellers:

1. Composition: The committee shall consist of three (3) delegates, one of whom shall be Chair, each member to be appointed annually by the President.
2. Duties: The committee shall assist the Speaker and Secretary, when requested, and distribute ballots, tabulates votes and **assists with the voting process** with supervision by the Secretary of the House of Delegates.

And be it further,

RESOLVED, that Chapter XI, Board of Directors of The American Board of Oral and Maxillofacial Surgery, *Section 30. Nomination, Election and Vacancies*, of the *Bylaws* be amended to read with all conflicting bylaws, policies etc. amended accordingly (strikethrough = deletion, bold underline = addition)

Section 30. Nomination, Election and Vacancies: The ABOMS shall forward to the AAOMS a sufficient number of nominees annually so that at least three (3) nominees are available for balloting for each open director position. Election shall take place at the first session of the House of Delegates.

Directors shall be elected by **electronic or ballot vote** by a majority affirmative vote of the members of the House of Delegates present and voting. In the event that no candidate receives a majority affirmative vote on the first ~~ballot vote~~, the name of the candidate receiving the lowest number of votes shall be dropped from the **balloting list of candidates, and the delegates shall vote again**. This process shall continue until there are only two (2) candidates or a candidate receives a majority affirmative vote and is elected. A list of not less than three (3) nominees shall be submitted to the House of Delegates by the Board of

Trustees of the American Association of Oral and Maxillofacial Surgeons. Additional nominations may be presented from the floor of the House of Delegates at the time of election accompanied by a written nomination signed by five fellows or life fellows in good standing. No nominating speeches shall be permitted.

HOUSE ACTION – 16-B-11: ADOPTED BY WAY OF CONSENT AGENDA